

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
August 27, 2007
7:30 p.m.**



Agenda

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF AUGUST 13, 2007

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School Mr. Zuk

Middle School Mrs. Turner

Elementary Schools Ms. Limpar

- B. *K-12 District 2005-2006 Assessment Report*

Dr. Diane Keister, Director of Elementary Education and Mrs. Kathy Metrick, Director of Secondary Education will present the K-12 District 2005-2006 Assessment Summary.

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of August 27, 2007. (VI, A)

- B. *Treasurer's Report*

*The Administration recommends approval of Treasurer's Report (VI, B)

- C. *Bayada Nursing Services*

The Administration recommends approval of the contracts between Bayada Nursing Services and the district for three special education students with significant health needs. (VI, C)

- D. *Teach Me Tutoring Contract*

The Administration recommends entering into a contract with Teach Me Tutoring, Souderton, PA for the 2007-2008 school year or \$45,950 for the staffing and operation of the District's alternative school program located on the campus of Cedarbrook Nursing Home in South Whitehall Township. Teach Me Tutoring has provided these services to the District

for quite a number of years. The fee for the 2006-2007 school year was \$40,000.

E. *St. Luke's Hospital & Health Network Contract*

The Administration recommends approval of the enclosed Medical Services Agreement between the District and St. Luke's Hospital & Health Network for school physician services for an interim period starting July 20, 2007 and ending upon the successful negotiation of a new contract for such services, estimated to occur on or around October 1, 2007. The Administration created a Request or Proposal (RFP) for school physician services and distributed same to approximately ten medical practices. Upon receipt and analysis of the proposals, the Administration will provide a recommendation to the Board for a new contract with one of those medical practices. (VI, E)

F. *Exoneration of 2007-2008 Per Capita Tax Bills*

The Administration recommends exoneration of the Borough of Coopersburg tax collector, Susan Gibbs, from the collection of 2007-2008 per capita taxes pursuant to the enclosed lists. (VI, F)

VII. SUPPORT SERVICES

A. *Somers Auctioneering, Inc.*

The Administration recommends approval of Somers Auctioneering, Inc., ID#5475, 6604 Limeport Pike, Coopersburg, PA 18036 for the public auction of used and obsolete materials and equipment. The auction is to take place 5:30 p.m., September 11, 2007 at SLSD Central Storage, 3699 Preston Lane, Center Valley, PA 18034. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers: (VIII, A-1)

Jacqueline Smigo, Health & Physical Education

Sarah Frantz, Elementary*

*(pending receipt of required documentation)

2. *2007-2008 Substitute Teacher List*

*The Administration recommends approval of the enclosed substitute teacher list for the 2007-2008 school year. (VIII, A-2)

3. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2007:

Benjamin Becker, Music Teacher, Hopewell Elementary, Bachelors to Bachelors +15

Megan Dellegrotti, Physical Education Teacher, Southern Lehigh High School, Bachelors to Masters

Melanie DeSanctis, 4th Grade Teacher, Hopewell Elementary, Bachelors to Bachelors +15

4. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Danielle Fusacchia, Extended Term (Category D) Substitute Special Education Teacher, Lower Milford Elementary School, effective August 20, 2007.

5. *Reassignment*

The Administration recommends the reassignment of the following staff: (VIII, A-5)

Dana Kleppinger, Language Arts Teacher, Southern Lehigh High School to 8th Grade Language Teacher, Southern Lehigh Middle School at her current salary. Ms. Kleppinger will fill the position created by the resignation of Samuel Hafner.

6. *Change of Status*

The Administration recommends the approval of the change of status of Gretchen Hoff, Physical Education Teacher and Vanessa Cszaszar, Art Teacher, from a .6 to a .75 position. The Board has approved these elevations in budgetary proceedings, along with the elevation of the Lower Milford Music Teacher from a .6 to a .75 position.

7. *Appointments*

The Administration recommends approval of the following staff (*pending receipt of required paperwork*): (VIII, A-7)

John Blazusiak, Full-year Substitute Teacher, English, Southern Lehigh High School at Bachelors-Step 1, an annual salary of \$40,580. Mr. Blazusiak will fill the position created by the leave of absence of Kelly Howsare.

Megan Marquette, Science Teacher, Southern Lehigh High School at Master's-Step 3, an annual salary of \$49,202. Ms. Marquette will fill the position created by the resignation of Viola Toler.

Matthew Miller, Emotional Support Teacher, Southern Lehigh High School at Bachelor's-Step 5, an annual salary of \$43,405. Mr. Miller will fill the position created by the resignation of Ryan Cron.

Kate Schartel, English Teacher, Southern Lehigh High School at Master's-Step 3, an annual salary of \$49,202. Ms. Schartel will fill the position created by the reassignment of Dana Kleppinger.

Jessica Tipton, Long-Term Substitute Teacher, Special Education, Southern Lehigh High School, at Master's-Step 4, an annual salary of \$49,859. Ms. Tipton will fill the position created by the reassignment of Karen Fairclough.

B. *Noncertificated Staff.*1. *Resignations*

*The Administration recommends acceptance of the resignation of the following staff:

Kelly Fitzmaurice, Cafeteria Monitor, effective August 20, 2007.

Danielle Fusacchia, Substitute Instructional Assistant, effective August 20, 2007.

Loren Kessler, Instructional Assistant, Hopewell Elementary School, effective August 17, 2007.

Victoria McCue, Health Paraprofessional, Liberty Bell Elementary School, effective August 14, 2007.

Eva Reith, Custodian, Lower Milford Elementary School, effective August 31, 2007.

Lisa Rivers, Part-time Central Accounts Secretary, Southern Lehigh High School, effective September 15, 2007.

Julia Vogl, Instructional Assistant, Hopewell Elementary School, effective August 13, 2007.

2. *2007-2008 Substitute Cafeteria/Playground Monitor List*

*The Administration recommends approval of the enclosed Substitute Cafeteria/Playground Monitor List for the 2007-2008 school year. (VIII, B-2)

3. *2007-2008 Substitute Custodian List*

*The Administration recommends approval of the enclosed Substitute Custodian List for the 2007-2008 school year. (VIII, B-3)

4. *2007-2008 Health Paraprofessional Substitute List*

*The Administration recommends approval of the enclosed Health Paraprofessional Substitute List for the 2007-2008 school year. (VIII, B-4)

5. *2007-2008 Instructional Assistant Substitute List*

*The Administration recommends approval of the enclosed Instructional Assistant Substitute List for the 2007-2008 school year. (VIII, B-5)

6. *2007-2008 Substitute Secretarial List*

*The Administration recommends approval of the enclosed Substitute Secretarial List for the 2007-2008 school year. (VIII, B-6)

7. *2007-2008 Supplemental Registered Nurse List*

*The Administration recommends approval of the enclosed Supplemental Registered Nurse List for the 2007-2008 school year. (VIII, B-7)

8. *Appointments*

*The Administration recommends approval of the following support staff (pending receipt of required documentation): (VIII, B-8)

Lisa Crowley, 3 hour Instructional Assistant, Liberty Bell Elementary School, Middle School at an hourly rate per policy effective for the 2007-2008 school year. Ms. Crowley will fill the vacant position created by the change of status of Ellen Beidelman from 3 hour to 7 hour Instructional Assistant at Lower Milford Elementary School.

Sarah Frantz, 7 hour Instructional Assistant, Hopewell Elementary at an hourly rate per policy effective for the 2007-2008 school year. Ms. Frantz will fill the vacant position created by the resignation of Elizabeth Snyder.

Kristin Haupt, 7 hour Instructional Assistant, Liberty Bell Elementary at an hourly rate per policy effective for the 2007-2008 school year. Ms. Haupt will fill the position created by the resignation of Becky Davis.

Jordan Herman, 7 hour Instructional Assistant, Lower Milford Elementary School at an hourly rate per policy effective for the 2007-2008 school year. Mrs. Herman will fill the position created by the resignation of Rebecca Woolf.

Quinn Kasarda, 7 hour Instructional Assistant, Hopewell Elementary School at an hourly rate per policy effective for the 2007-2008 school year. Ms. Kasarda will fill the vacant position created by the resignation of Loren Kessler.

Lisa Rivers, Substitute Secretary, at an hourly rate per policy effective for the 2007-2008 school year.

Susan Shimer, 7 hour Instructional Assistant, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year.

Yeliska Vazquez, Instructional Assistant, Southern Lehigh Middle School, at an hourly rate per policy effective for the 2007-2008 school year. This is a new position.

9. *Transfer*

*The Administration recommends approval for the transfer of the following support staff for the 2007-2008 school year:

Melissa Salamon, 7 hour Instructional Assistant, Liberty Bell Elementary School, to transfer to a 2 hour, 45 minute Instructional Assistant and also to a 2 hour Cafeteria Monitor at Liberty Bell Elementary, at an hourly rate per policy effective for the 2007-2008 school year.

Kelly Fitzmaurice, 2 hour Cafeteria Monitor, Liberty Bell Elementary School, to 3 hour, 15 minute Instructional Assistant, Liberty Bell Elementary, at an hourly rate per policy effective for the 2007-2008 school year.

C. *Extra-Compensatory Positions*

1. *Resignation*

*The Administration recommends acceptance of the resignation of the following coach for the 2007-2008 school year:

Paul Belke, Assistant Boys' Soccer, Southern Lehigh High School, effective August 12, 2007.

2. *Appointments*

a. *The Administration recommends approval of the appointment of the following coaches for the 2007-2008 school year: (VIII, C-2a)

<u>Kate Schartel*</u>	Assistant Cheerleading, High School
<u>Richard Dreves</u>	Assistant Boys' Soccer, High School
<u>Michael Arnold</u>	Head Girls' Basketball, Middle School
<u>Jorrelle Reid</u>	Assistant Girls' Basketball, Middle School
<u>Megan Marquette*</u>	Assistant Field Hockey, Middle School

**(Pending receipt of required documentation)*

b. *The Administration recommends approval of the appointment of the following volunteer coaches for the 2007-2008 school year (*pending receipt of required documentation*): (VIII, C-2b)

<u>Thomas Braxmeier</u>	Football, High School
<u>Christa Burke</u>	Volleyball, High School

c. *The Administration recommends approval of the appointment of the following fitness center monitors for the 2007-2008 school year: (VIII, C-2c)

Brian Souerwine

Keith Binkley*

Allison Harakal

Brian Souerwine

Donald Harakal, Substitute

Lynn Kovecses, Substitute

Andrew Cerco, Substitute

**(pending receipt of required documentation)*

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors of July 16, 2007 are included in the Board materials.

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIV, B)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT